



Services and Pricing

University of Hawai'i – Hamilton Library Services: Scanning Maps/Metadata Creation/Uploads

Service	Unit Price	Units/Items	Extended Price
Custom telephone profiling session			Included
Profile verification and production samples			Included
Scanning paper or linen maps, up to 36" x 24"			
<i>Contex Magnum G600 large-format sheetfed scanner. Creation of uncompressed, unaltered TIFF image files, 24-bit RGB color, 600 dpi. Includes creation of 4 sets of derivatives: a full-size .JP2 (JPEG 2000), a 1600-pixel .JPG, an 800-pixel .JPG, and a 250-pixel .GIF thumbnail. Includes costs of scanning on-site at the University of Hawaii. On-site work also includes the creation of derivative image files and initial quality control review of each image. Any necessary image processing of the derivative files (cropping, rotation, etc.) will be done at BSLW headquarters in Utah. Pricing per map</i>			
Scanning paper or linen maps, between 36" x 24" and "54" x 36" (no more than 500 maps)			
<i>Contex Magnum G600 large-format sheetfed scanner. Creation of uncompressed, unaltered TIFF image files, 24-bit RGB color, 600 dpi. Includes creation of 4 sets of derivatives: a full-size .JP2 (JPEG 2000), a 1600-pixel .JPG, an 800-pixel .JPG, and a 250-pixel .GIF thumbnail. Includes costs of scanning on-site at the University of Hawaii. On-site work also includes the creation of derivative image files and initial quality control review of each image. Any necessary image processing of the derivative files (cropping, rotation, etc.) will be done at BSLW headquarters in Utah. Pricing per map</i>			
Scanning paper or linen maps, between 54" x 36" and 54" x 54" (No more than 200 maps)			
<i>Contex Magnum G600 large-format sheetfed scanner. Creation of uncompressed, unaltered TIFF image files, 24-bit RGB color, 600 dpi. Includes creation of 4 sets of derivatives: a full-size .JP2 (JPEG 2000), a 1600-pixel .JPG, an 800-pixel .JPG, and a 250-pixel .GIF thumbnail. Includes costs of scanning on-site at the University of Hawaii. On-site work also includes the creation of derivative image files and initial quality control review of each image. Any necessary image processing of the derivative files (cropping, rotation, etc.) will be done at BSLW headquarters in Utah. Pricing per map</i>			
Scanning paper or linen maps, between 54" x 54" and 54" x 72" (No more than 100 maps)			

Contex Magnum G600 large-format sheetfed scanner. Creation of uncompressed, unaltered TIFF image files, 24-bit RGB color, 600 dpi. Includes creation of 4 sets of derivatives: a full-size .JP2 (JPEG 2000), a 1600-pixel .JPG, an 800-pixel .JPG, and a 250-pixel .GIF thumbnail. Includes costs of scanning on-site at the University of Hawaii. On-site work also includes the creation of derivative image files and initial quality control review of each image. Any necessary image processing of the derivative files (cropping, rotation, etc.) will be done at BSLW headquarters in Utah. Pricing per map

Transcription of metadata information from [REDACTED] map images

Metadata to be assigned into fields designated by the Hamilton Library. Transcription work to be done at BSLW headquarters in Utah using copies of the derivative image files. Pricing estimated at 400 characters per map.

Loading of map images and metadata [REDACTED]

Loading of image and metadata into Hamilton Library's web-based data management system (e.g. Luna Insight). Pricing per image

Derivative file creation (JPEG files) Included

Weekly reports and updates Included

Quality verification testing Included

Production of database media (CD or DVD, other by request) Included

Includes one set of unaltered original tiff images and any derivatives

Shipping costs Included

Comprehensive Quality Guarantee Included

All work done by Backstage Library Works is delivered with our exclusive lifetime guarantee. We will correct to the client's satisfaction, and at our expense, any problem with our services, no matter when such problem comes to light.


ESTIMATED TOTAL: [REDACTED]

Notes to Pricing

1. All prices are in US dollars and are valid for 30 days from February 16, 2007.
2. Unit prices are firm. Invoices will reflect the actual number of items processed.
3. Estimated project duration is 24-32 weeks, including set-up, scanning, image processing, metadata creation, uploading to digital management system and media production.

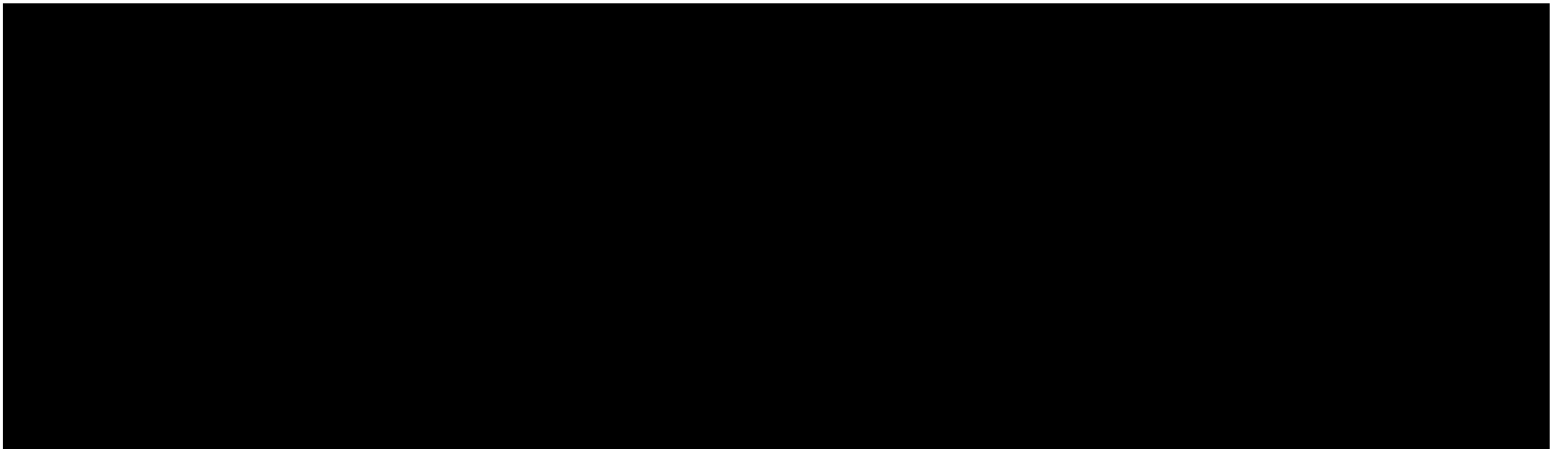
4. If in the course of processing the digitization, Backstage Library Works determines that the sample (or other information given by the Library) does not accurately reflect the actual composition of the collection, the pricing will be re-negotiated.
5. Preferred payment plan: 30% of estimated total upon contract signing (or purchase order); 60% paid quarterly throughout production. Remainder upon completion of the project and delivery of files. Payment plans may be negotiated.

Date: Fri, 16 Feb 2007 21:00:17 -0800



You will want to note that we did need to make some assumptions about the number of maps at specific sizes. In addition to the assumptions for sizes and corresponding units, we are also assuming that no map will be larger than 54" x 72". If the composition of the collection to be scanned is significantly different than what we have estimated, then we will have to adjust the pricing.

There are a couple of other assumptions to note. The metadata pricing is based on units of 1,000 characters (=\$10.00) and I have assumed 400 characters per map for 4.00 each. This is just a best guess, of course. The other item we want to note is that we will assume that some of the image processing and metadata work will be done off-site. We believe this type of work can be done in our main office in Utah especially since it will reduce the price of the work. This has been built into our assumptions for this price quote and I hope it is acceptable. A final item: the pricing assumes that we do no image processing to the archival TIFF image files, but only make adjustments (crop, deskew, etc.) to the derivative files. This is actually in-line with the best practices of archival imaging so we hope this is not a problem but I wanted to mention it.





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search

You could do your own scanning, of course.

Buy the latest equipment, get the best training, set aside staff time (lots of staff time) and get the job done. Eventually.

Or you could save money, months and migraines by outsourcing to a team already equipped and well trained, who bring vast experience linking scans to catalog records. Correctly. Consistently. In many languages.

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We also are a leader in [text conversion](#), using the latest OCR (optical character recognition), and markup tools.

You benefit most by choosing us, beyond merely saving money, because your work will be uninterrupted. (Even if you want us [on-site](#), we'll stay quietly out of your way.)

Because the digitization, cataloging and metadata (in MARC, DC, XML or any proprietary format you wish) will be of the highest quality, there will be applause. You take center stage; we'll remain backstage.

For more information, send an e-mail to info@bslw.com, or call (800) 316-BSLW.

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Formerly MARC Link and Access Imagery, now merged and re-energized in Orem, Utah. Digitization, Authority Control, Retrospective Conversion and a host of library automation services.