

APPENDIX II

Libraries of the University of Hawai'i System Community Borrower Cards

| | Community User | UH Retiree | Hawai'i State/City Agencies | Research Organization | Associate Member |
|---|---|--|--|---|--|
| Criteria to Get Card | 18 years or older One of the following: Hawai'i Drivers License Hawai'i State ID Kingdom of Hawai'i ID Military ID | 10 years of service in the University of Hawai'i System Photo ID Memorandum from your department chair or campus personnel officer, signed and dated on official letterhead, stating that you have worked 10 or more years in the UH system | Complete application form for Hawai'i state and city agencies Request printed on departmental letterhead signed by fiscal or other authorized officer Include name(s) and ID number(s) of the individuals | Memorandum of understanding contract Photo ID and number for each individual | Anyone 18 years or older who wishes to join the Associates of the University of Hawai'i at Mānoa Library (friends group) Photo ID |
| Cost Non-refundable | 6 months \$30 1 year \$60 Hawai'i residents 60 years and older: 6 months \$20 1 year \$30 | 10 Years FREE | First two cards, no charge Additional cards: \$50 each | Up to two cards: \$110 Additional cards: \$50 each | \$65 per year (\$25 tax deductible as a donation) |
| Borrowing Privileges Books | 10 books | 10 books | 10 books | 10 books | 25 books |
| Loan Period | 28 days | 28 days | 28 days | 28 days | 28 days |
| Renewal of Books and AV material | 1 renewal | 1 renewal | 1 renewal | 1 renewal | 1 renewal |
| Borrowing Privileges AV | UH Mānoa, Kapi'olani CC, Kaua'i CC, Leeward CC, Maui CC, & Windward CC: In-house AV viewing free; borrowing \$23 per title UH Hilo & UH West O'ahu: No AV viewing or borrowing | | | | UH Mānoa ONLY: In-house AV viewing free; borrowing \$23 per title |
| Replacement Fee | \$5 per card | \$5 per card | \$5 per card | \$5 per card | \$5 per card |
| Card Issued Non-Refundable | Immediately upon payment | Immediately upon completion of required forms | 7 days after signed department letterhead and application form are received Card issued & renewed at Hamilton Library For more information call (808) 956-7203 Card issued & renewed at UH Hilo For more information call (808) 974-7344 Card issued & renewed at Maui CC For more information call (808) 984-3583 | 7 days after payment and contract are received | Immediately upon payment |
| Eligible for Borrowing at the Following Campuses * | Hawai'i Community College Kapi'olani CC Kaua'i CC Leeward CC Maui CC UH Hilo UH Mānoa: Hamilton Library & Sinclair Library UH West O'ahu Windward CC | | | | UH Mānoa: Hamilton Library & Sinclair Library ONLY |
| Services NOT Available | Intrasystem loans, Interlibrary loans, Computer Labs, Group Study Rooms, Lockers, laptop loans and Remote access to restricted online databases No in-house access to Library PCs or laptops with internet access at UH Hilo | | | | |

* Not Participating - Honolulu Community College
UH Center, West Hawai'i
UH School of Law
UH School of Medicine